

GENERAL SERVICES ADMINISTRATION
Washington, DC 20405

ADM 5450.44W
November 22, 2023

GSA ORDER

SUBJECT: Designation of GSA Officers to act as Regional Administrator

1. Purpose. This order designates, in order, certain officials of the General Services Administration (GSA) to serve as an Acting Regional Administrator during any period in which a Regional Administrator has died, resigned, or otherwise has become unable to perform the functions and duties of the Regional Administrator.
2. Scope. This Order establishes a uniform Order of Succession for Regional Administrator in all regions.
3. Order of Succession.
 - a. The Administrator may appoint officials who shall act as, and perform the functions and duties of, the Regional Administrator during any period in which the Regional Administrator has died, resigned, or otherwise has become unable to perform the functions and duties of the Regional Administrator. Any such designation shall supersede this Order of Succession.
 - b. Subject to paragraph 4 of this order, in the absence of an appointment by the Administrator under paragraph 3.a., the following officials in each of their respective GSA Regions, in the order listed below, shall act as and perform the functions and duties of the Regional Administrator:
 - (1) Regional Administrator, Regions 1 and 2:
 - (a) Regional Commissioner, Region 2, Public Buildings Service;
and
 - (b) Regional Commissioner, Region 1, Public Buildings Service.
 - (2) Regional Administrator, Region 3:
 - (a) Regional Commissioner, Region 3, Public Buildings Service;
and

(b) Deputy Regional Commissioner, Region 3, Public Buildings Service.

(3) Regional Administrator, Regions 4 and 7:

- (a) Regional Commissioner, Region 7, Public Buildings Service;
and
- (b) Regional Commissioner, Region 4, Public Buildings Service.

(4) Regional Administrator, Regions 5, 6, and 8:

- (a) Regional Commissioner, Region 5, Public Buildings Service;
- (b) Regional Commissioner, Region 6, Public Buildings Service;
and
- (c) Regional Commissioner, Region 8, Public Buildings Service.

(5) Regional Administrator, Regions 9 and 10:

- (a) Regional Commissioner, Region 9, Public Buildings Service;
and
- (b) Regional Commissioner, Region 10, Public Buildings Service.

(6) Regional Administrator, Region 11:

- (a) Regional Commissioner, Region 11, Public Buildings Service; and
- (b) Director, Office of Real Estate Delivery, Region 11, Public Buildings Service.

4. Exceptions. No individual who is serving in a position listed in paragraph 3.b. of this Order in an acting capacity shall act as Regional Administrator except as outlined in and in compliance with all executive responsibilities per Presidential Policy Directive-40 and Federal Continuity Directive-1.

5. Cancellation. This Order supersedes:

- 1ADM 1080.1 CHGE 4, Designation of Acting Regional Administrator, dated February 14, 2012
- 2ADM 1080.2B, Order of Succession - Regional Administrator, dated July 21, 2020
- 3ADM 1080.1B, Designation of Acting Regional Administrator, Mid-Atlantic Region dated September 26, 2017
- 4ADM 1080.20, Order of Succession - Regional Administrator, dated January 19, 2021
- 5ADM 1080.5, Designation of GSA Officials to Act as Regional Administrator, Great Lakes Region, dated February 12, 2019
- 6ADM 1080.1, Designation of Acting Regional Administrator, Heartland Region, dated October 2, 2017

- 7ADM 1080.1, Designation of Acting Regional Administrator, dated December 20, 2016
 - 8ADM 1080.2, Order of Succession Rocky Mountain Region 8, Regional Administrator. dated February 13. 2019
 - 9ADM 1080.41, Designation of Acting Regional Administrator, dated February 2, 2021
 - 10ADM 2080.1T, Delegation of Acting Regional Administrator, dated December 20, 2018
6. Summary of Changes. Previously this Order required each GSA Regional Administrator to establish an order of succession. The updated order prescribes one order of succession for all regions.
7. Signature.

/S/_____
ROBIN CARNAHAN
Administrator

11/22/2023
Date