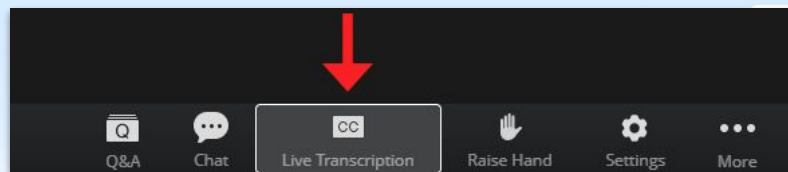


Welcome! The program will begin at **1:00 PM EST**.

Enable live closed captioning by selecting the “Live Transcription” box in Zoom.



The slide presentation and a recording of this forum will be posted to the IAE space on Interact.GSA.gov after the event.

For questions, please go to SAM.gov/content/duns-uei

Thank you!

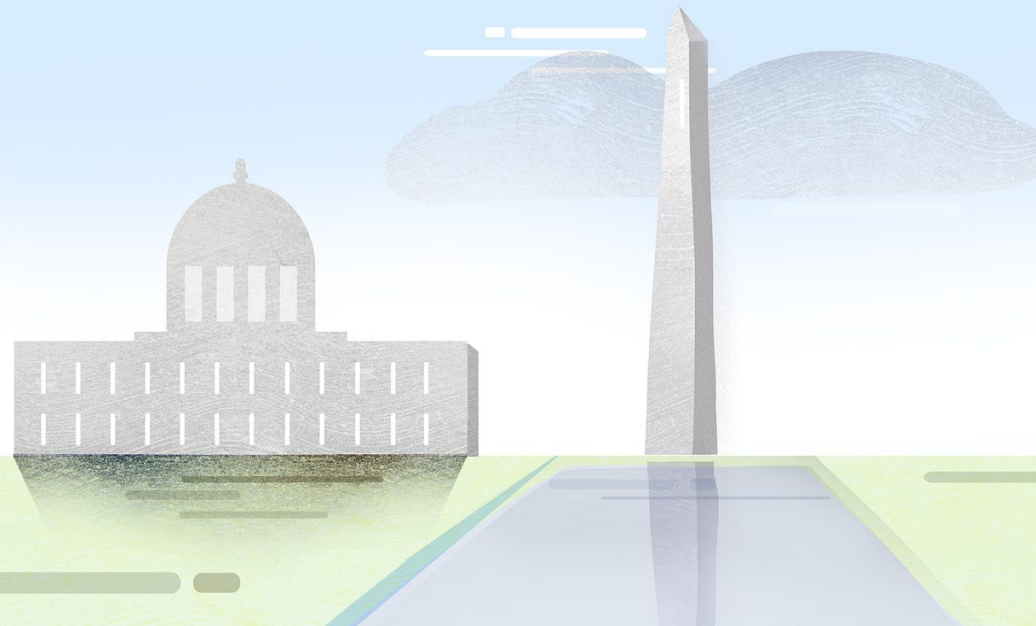


U.S. General Services Administration

Getting a Unique Entity ID (SAM)

Katherine Rollins
Lead Program Manager, SAM.gov

IAE Stakeholder Forum
March 23, 2022



Questions We Will Answer Today

- **What** Is the Unique Entity ID? **When** Is it Changing?
- **Why** Is the Change from the DUNS Number to Unique Entity ID (SAM) Happening?
- **What** Does this change look like **for Me**?
- **What** is not changing?
- **Where to Get Help** After April 2022

What Is the Unique Entity ID (SAM) and When Is it Changing?



What Is the Unique Entity ID?

DUNS Number

The **authoritative** unique entity identifier used by the federal government today is the **DUNS Number**

- The DUNS Number is a 9-character numeric value
- Managed, granted, and owned by Dun & Bradstreet

DUNS 012345678



Unique Entity ID (SAM)

The **authoritative** unique entity identifier used by the federal government starting April 4th 2022 will be the **Unique Entity ID (SAM)**

- The Unique Entity ID (SAM) is a 12-character alphanumeric value
- Managed, granted, and owned by the **government**

SAM ABC012345678

When is the Unique Entity ID Changing?

Unique Entity ID (SAM) is available in IAE systems

The federal government stops using the DUNS Number to identify entities

Today

- DUNS Number is the authoritative identifier
- Unique Entity ID (SAM) is available in search and display of all IAE systems, not authoritative
- Users can get a Unique Entity ID (SAM) in SAM.gov with with a DUNS Number from D&B
- People who need to change legal business name, address, etc. go to D&B

**April 1 @ 8:00 PM to
April 4 @ 9:00 AM ET**

**SAM.gov maintenance
window for transition**

On April 4, 2022

- Unique Entity ID (SAM) is the authoritative identifier
- DUNS Number is not available in IAE systems
- Users get a Unique Entity ID (SAM) in SAM.gov—the DUNS Number is no longer needed
- People who need to change legal business name, address, etc. make the changes in SAM.gov



When is the Unique Entity ID Changing?

March 29 @ 5 PM (ET)

Last day to get a DUNS Number for federal award purposes.

**March 29 @ 5 PM (ET)—
April 1 @ 8 PM (ET)**

If you already have a DUNS Number, April 1 will be the last day **prior to the transition** that you can:

- Get a Unique Entity ID (SAM)
- Register an entity

Save all work in SAM.gov before 8:00 PM (ET) to ensure it will be available again on April 4.

**April 1 @ 8 PM (ET)—
April 4 @ 9 AM (ET)**

SAM.gov offline for system maintenance.

April 4 @ 9 AM (ET)

SAM.gov is back online. DUNS Numbers are no longer accepted. Unique Entity ID (SAM) is the identifier of record.

Resume activity at SAM.gov

- Get a Unique Entity ID (SAM)
- Start a new registration or continue with a saved registration
- Update entity information on SAM.gov instead of D&B. You'll need to start over with any updates not saved in D&B) by March 29 at 5 PM (ET).
- Proceed with annual entity registration renewal
- If you haven't already, update your ad hoc reports and saved searches with a Unique Entity ID (SAM) field

IAE Systems Downtime Schedule



**Downtime Starts at
8:00 PM ET**

- SAM.gov
- eSRS
- FSRS
- FAPIIS
- CPARS



**Downtime Starts at
8:00 AM ET**

- FPDS
- Atom Feeds

**Back Online No Later
Than 5:00 PM ET**

- FPDS



**Back Online No Later
Than 10:00 PM ET**

- eSRS
- FSRS



**Back Online No Later
Than 9:00 AM ET**

- SAM.gov
- Atom Feeds

**Back Online No Later
Than 6:00 PM ET**

- FAPIIS
- CPARS

Why Is the Change from the DUNS Number to Unique Entity ID (SAM) Happening?



Why Is the Change from DUNS to Unique Entity ID Happening?

- Changing from DUNS to the Unique Entity ID (SAM) is a **federal governmentwide initiative**.
- **The Office of Management and Budget (OMB) directed federal agencies to complete their transition** to the Unique Entity ID (SAM) no later than April 4, 2022.

The federal government is **streamlining** the entity registration process and **making it easier for entities** to do business with the federal government.

Entities will be assigned an identifier during registration or can request one at SAM.gov without needing to register.

You will not need to go to a third party to obtain an identifier or to get help.

Agency Implementation across the Federal Government

Federal agencies you do business with will provide information about how to use the Unique Entity ID in their award and payment processes.

- For example, Grants.gov has already initiated its transition.
- Go to:
[grants.gov/web/grants/forms/planned-uei-updates.html](https://www.grants.gov/web/grants/forms/planned-uei-updates.html)

Federal agencies are **managing their own** Unique Entity ID transition plans.

- They will update their own:
 - Procurement award processes and systems
 - Grant award processes and systems
 - Invoicing and payment processes and systems

What Does this Change Look Like for Me?



What does this change look like in SAM.gov search filters?

Today, you can search use the DUNS filter or the Unique Entity ID (SAM) filter to find an entity.

The current interface shows search filters with three radio button options: 'Any Words', 'All Words' (selected), and 'Exact Phrase'. Below these is a search input field containing 'e.g. 123456789, Smith Corp'. A dropdown menu is open, showing 'Entity' as the selected filter. Underneath, there are three filter sections: 'Entity Name' with a dropdown arrow, 'DUNS Unique Entity ID' with a dropdown arrow containing 'e.g. 123456789', and 'SAM Unique Entity ID' with a dropdown arrow containing 'e.g. HTYR9YJHK65L'. At the bottom, there is a 'CAGE / NCAGE' dropdown arrow and a 'Purpose of Registration' dropdown arrow.

After April, you will only have the Unique Entity ID filter, and the search will not return results if the DUNS Number is entered.

The future interface shows the same search filters, but the 'DUNS Unique Entity ID' section has been removed. The 'Entity Name' dropdown is still present. The 'SAM Unique Entity ID' dropdown now contains 'e.g. HTYR9YJHK65L'. The 'CAGE / NCAGE' and 'Purpose of Registration' dropdowns remain at the bottom.

What does this change look like in SAM.gov search results?

Today, you can search for an entity and see the DUNS with the Unique Entity ID (SAM) on entity search results.

ABC BUS, INC. ● Active Registration			
DUNS	Unique Entity ID	CAGE Code	Physical Address
123456789	ABC123456789	123456789	12345 W. 10th St. WINTER GARDEN FL 32989 USA
[SAM] Unique Entity ID			
ABC123456789			

ABC TEAM-Spielplatzgeräte Gesellschaft mit beschränkter Haftung			
DUNS	Unique Entity ID	CAGE Code	Physical Address
123456789	ABC123456789	123456789	12345 W. 10th St. WINTER GARDEN FL 32989 USA
[SAM] Unique Entity ID			
ABC123456789			

ABC SHREVEPORT, L.L.C. ● Active Registration			
DUNS	Unique Entity ID	CAGE Code	Physical Address
123456789	ABC123456789	123456789	12345 W. 10th St. WINTER GARDEN FL 32989 USA
[SAM] Unique Entity ID			
ABC123456789			

After April, you will only see the Unique Entity ID, and the search will not return results if the DUNS Number is entered.



JNB ORIGINALS, INC ● Inactive Registration			
Unique Entity ID	CAGE Code	Physical Address	
123456789	123456789	12345 W. 10th St. WINTER GARDEN FL 32989 USA	

GLUE FOLD INC. ● Inactive Registration			
Unique Entity ID	CAGE Code	Physical Address	
123456789	123456789	12345 W. 10th St. WINTER GARDEN FL 32989 USA	

RAPID PRINTERS OF MONTEREY ● Inactive Registration			
Unique Entity ID	CAGE Code	Physical Address	
123456789	123456789	12345 W. 10th St. WINTER GARDEN FL 32989 USA	

What does this change look like in FPDS.gov search?

Search in FPDS.gov with DUNS and Unique Entity ID (SAM) today



Contracts ICD Recovery

You must click [here](#)

Results 1 - 1 of 1 as of Jan 31, 2022 8:13:14 AM

Top 10: Department Full Name	List Of Contract Actions Matching Your Criteria	Results 1 - 1 of 1 as of Jan 31, 2022 8:13:14 AM
>VETERANS AFFAIRS, DEPARTMENT OF (1)	<p>Award ID (Mod#): V598C85414 (0) View</p> <p>Legal Business Name: CHOICEPOINT INC.</p> <p>Date Signed: June 10, 2008</p> <p>Referenced IDV:</p> <p>NAICS (Code): ()</p> <p>Entity City: ALPHARETTA</p> <p>Entity State: GA</p> <p>Entity ZIP: 300054101</p> <p>Ultimate Parent Legal Business Name: REED ELSEVIER GROUP PLC</p>	<p>Award Type: PURCHASE ORDER</p> <p>Contracting Agency: VETERANS AFFAIRS, DEPARTMENT OF</p> <p>Action Obligation: \$100</p> <p>Contracting Office: 598S-NORTH LITTLE ROCK SMALL PURCHASE</p> <p>PSC (Code): AUDITING SERVICES (R704)</p> <p>Unique Entity ID (DUNS): 152930061</p> <p>Unique Entity ID (SAM): FWL2MSQYLPL6</p> <p>Ultimate Parent Unique Entity ID (DUNS): 230792756</p> <p>Ultimate Parent Unique Entity ID (SAM): C127MW2KGE67</p>

Search in FPDS.gov with only the Unique Entity ID (SAM)



Contracts ICD Recovery

You must click [here](#)

Results 1 - 1 of 1 as of Mar 21, 2022 9:52:39 AM

Top 10: Department Full Name	List Of Contract Actions Matching Your Criteria	Results 1 - 1 of 1 as of Mar 21, 2022 9:52:39 AM
>VETERANS AFFAIRS, DEPARTMENT OF (1)	<p>Award ID (Mod#): V598C85414 (0) View</p> <p>Legal Business Name: CHOICEPOINT INC.</p> <p>Date Signed: June 10, 2008</p> <p>Referenced IDV:</p> <p>NAICS (Code): ()</p> <p>Entity City: ALPHARETTA</p> <p>Entity State: GA</p> <p>Entity ZIP: 300054101</p> <p>Cage Code:</p>	<p>Award Type: PURCHASE ORDER</p> <p>Contracting Agency: VETERANS AFFAIRS, DEPARTMENT OF</p> <p>Action Obligation: \$100</p> <p>Contracting Office: 598S-NORTH LITTLE ROCK SMALL PURCHASE</p> <p>PSC (Code): AUDITING SERVICES (R704)</p> <p>Unique Entity ID: FWL2MSQYLPL6</p> <p>Ultimate Parent Unique Entity ID: C127MW2KGE67</p> <p>Ultimate Parent Legal Business Name: REED ELSEVIER GROUP PLC</p>



What does this change look like in display?


Today, when you view an entity record in detail, you can see the DUNS Number and the Unique Entity ID (SAM).

ABC CONSTRUCTION, INC.

DUNS Unique Entity ID [REDACTED]	Registration Status ● Active	Expiration Date Aug 2, 2022
SAM Unique Entity ID [REDACTED]	Purpose of Registration All Awards	
CAGE/NCAGE [REDACTED]	Mailing Address [REDACTED]	
Physical Address [REDACTED]		

*The DUNS number is currently the official Unique Entity ID





Version Current Record ▼




What does this change look like in display?

In April, you will only see the Unique Entity ID (SAM).

LLC

Unique Entity ID		Registration Status	Expiration Date
		● Active	Jul 19, 2022
CAGE/NCAGE		Purpose of Registration	
		Federal Assistance Awards Only	
Physical Address		Mailing Address	
			

Version 

What does this change look like in saved searches?

If you are using a DUNS Number in a saved search on SAM.gov, you need to replace the DUNS field with the Unique Entity ID (SAM) field. If you don't update your saved searches, they may not display the expected results after April 4.



Time to Update your Saved Searches!

The image displays three screenshots of the SAM.gov search interface, illustrating the transition from DUNS-based searches to Unique Entity ID (SAM) based searches. The leftmost screenshot shows a 'DUNS Search' with filters for 'DUNS', 'Unique Entity ID', and 'CAGE'. The middle screenshot shows a 'DUNS Search' with filters for 'DUNS', 'Unique Entity ID', and 'CAGE', but the 'Unique Entity ID' field is highlighted in pink, indicating it is the field to be updated. The rightmost screenshot shows a 'Unique Entity ID Search' with filters for 'Unique Entity ID', 'CAGE Code', and 'Physical Address'. The 'Unique Entity ID' field is highlighted in pink, indicating it is the field to be updated. The search results in all screenshots show a list of entities with columns for 'Unique Entity ID', 'CAGE Code', and 'Physical Address'.



What does this change look like in reports?

Right now, you can see an entity's DUNS Number with the Unique Entity ID (SAM) in all IAE system reports.

After April, you will **only see the Unique Entity ID**.

REPORT DETAILS

Contracting Department Name ▲	Unique Entity ID (DUNS) ▲	Unique Entity ID (SAM) ▲	Base and All Options Value (Total Contract Value) ▼
HEALTH AND HUMAN SERVICES, DEPARTMENT OF	012822243	SXDFLBD5JFP3	\$34,598,880.00
HEALTH AND HUMAN SERVICES, DEPARTMENT OF	088365767	DT8KJHZXVJH5	\$9,824,168.13
HEALTH AND HUMAN SERVICES, DEPARTMENT OF	121571798	N7JNCQ8KKH97	\$5,265,000.00
HEALTH AND HUMAN SERVICES, DEPARTMENT OF	785069597	R1XUKGWGLBD7	\$13,234,553.13
HEALTH AND HUMAN SERVICES, DEPARTMENT OF	809197218	N6U7P2B9VHS5	\$190,791,204.70
HEALTH AND HUMAN SERVICES, DEPARTMENT OF	962357179	DL1V NK64YL14	\$25,001,500.00



Time to Update your saved Ad Hoc Reports!

Remove the DUNS Number Attribute

Add the Unique Entity ID Attribute

What does this change look like in exports?

Right now, you can export entity data with both the DUNS Number and the Unique Entity ID (SAM) in all IAE systems.

After April, you will **only see the Unique Entity ID**.

SAM.GOV
[REDACTED] COMPANY

ALERT! This entity is only available FOR OFFICIAL USE ONLY.

DUNS Unique Entity ID [REDACTED]	SAM Unique Entity ID [REDACTED]	CAGE / NCAGE [REDACTED]
Purpose of Registration All Awards	Registration Status Active	Expiration Date Sep 8, 2022
Physical Address Boston, Massachusetts United States	Mailing Address Boston, Massachusetts United States	

Business Information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Massachusetts	State / Country of Incorporation / United States	URL http://www. .com

Registration Dates

Activation Date Sep 9, 2021	Submission Date Sep 8, 2021	Initial Registration Date Jan 11, 2012
--------------------------------	--------------------------------	---



What does “validating” an existing entity look like?



**Registered
before
April 4**

If you registered before April 4th, you will revalidate your entity as part of the normal update/renew process.



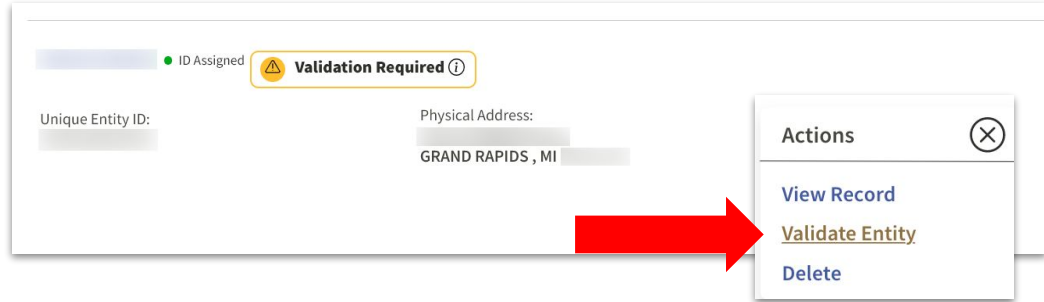
**Work in
Progress as
of April 4**

If you are still working on a registration between April 1 and April 4, then you will be asked to “Validate Entity.” You will confirm your entity data with the new entity validation service.



**After
April 4**

If you start the registration or Get Unique Entity ID process after April 4th, then validation with the new entity validation service is part of the process, and no additional steps are needed.



The screenshot shows a user interface for managing an entity. At the top, there is a green dot labeled 'ID Assigned' and a yellow warning icon with the text 'Validation Required'. Below this, the 'Unique Entity ID' and 'Physical Address' (GRAND RAPIDS, MI) are displayed. On the right, an 'Actions' menu is open, showing options: 'View Record', 'Validate Entity' (highlighted with a red arrow), and 'Delete'.

What Is NOT Changing?



Entity statuses are not changing

Right now, you can search for an entity and see those that have just a Unique Entity ID assigned and those with an active or inactive registration.

These statuses will continue to be shown in the same format through and after the April transition.

You entity's status will not change with this transition.

West National Fire Protection Company ● Active Registration	Entity		
Unique Entity ID [REDACTED]	CAGE Code (blank)	Physical Address [REDACTED], Rexford, MT [REDACTED] USA	Expiration Date Apr 30, 2022
NEW SOLUTIONS, LLC ● Inactive Registration	Entity		
Unique Entity ID [REDACTED]	CAGE Code [REDACTED]	Physical Address [REDACTED], EDMOND, OK [REDACTED] USA	Expiration Date Nov 8, 2019
UNION ELECTRIC COMPANY ● ID Assigned	Entity		
Unique Entity ID [REDACTED]	Physical Address [REDACTED], ADELANTO, CA	Assigned Date Dec 5, 2020	



Entity Workspaces are not changing

Right now, you manage your entity from the Entity Management Workspace in SAM.gov. This will continue to be your personal workspace for your entities.

The screenshot shows the SAM.gov Entity Management interface. On the left is a sidebar with two sections: 'Show Workspace For' and 'Filter By'. The 'Show Workspace For' section has a dropdown menu with 'Non-Federal Entities' selected. The 'Filter By' section has a list of filter options: 'Search by Keyword', 'Search By Entity', 'Search By Status', 'Expiration Date', 'Search by FSD Number', and 'Address Update', each with a downward arrow. A 'Reset' button is at the bottom of the sidebar. The main area shows a search result for '1 of 1' entities. The entity details include: 'LLC' with an 'Active Registration' status, 'Unique Entity ID', 'CAGE/NCAGE: (blank)', 'Purpose of Registration: Federal Assistance Awards', and 'Physical Address: Brooklyn, NY USA'. The 'Expiration Date' is 'Mar 7, 2023'. Navigation and sorting controls are at the top of the main area.

Roles are not changing

All the roles and access you currently have to SAM.gov and other IAE systems will not change with the Unique Entity ID transition.

Account Details

My Roles

Following

Entity

Search Entities

Roles

- Administrator
- Opportunities Administrator

Domains

- Entity Registration
- Contract Opportunities
- Entity Reporting

PROFILE

My Roles

Showing 1 - 6 of 6 results

Sort By: Entity Name [Request Role](#)

Entity	Role	Domain(s)	Permission(s)
THOMAS P&L LLC UEI: 8427C8W91944 Brooklyn, NY, 11207-3498, USA	Opportunities Administrator		Contract Opportunities
THOMAS P&L LLC UEI: 8427C8W91944 Brooklyn, NY, 11207-3498, USA	Administrator		Entity Registration Entity Reporting
MESSEK MESSER UEI: 133343W51034 GRAND RAPIDS, MI, 49503, USA	Opportunities Administrator		Contract Opportunities
MESSEK MESSER UEI: 133343W51034 GRAND RAPIDS, MI, 49503, USA	Administrator		Entity Registration Entity Reporting

Role History

Mar 17, 2022 at 11:31AM



FAQs





**Can I keep using my DUNS
to identify my entity for
government purposes after
April 4th 2022?**



Answer

No. After April 4th 2022 you must use the Unique Entity ID, which is a 12-character alphanumeric identifier.

If your entity is already registered, go to SAM to see your already assigned Unique Entity ID.



If I have a DUNS for government needs, do I need to go to SAM.gov?

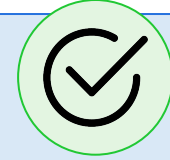


Answer

Yes. If you just had to go to D&B to get a DUNS and were told you did not need a SAM.gov registration, then you should go to SAM.gov and select to “Get Unique Entity ID.” You will go through several validation steps, and then receive an ID.



Do I still need to register my entity?



Answer

This transition does not impact or change the requirements for entity registration in SAM.gov. If you needed to complete a registration in SAM.gov before April, you will need to do so after April as well.

If you just had to go to D&B to get a DUNS and were told you did not need a SAM.gov registration, then you instead now come to SAM.gov and select to “Get Unique Entity ID.”



Do I still need to renew my entity?



Answer

This transition does not impact or change the requirements for entity registrations to update annually. To maintain an active registration, you will be required to renew your registration at least annually.

Once you have a Unique Entity ID assigned, you do not need to renew to keep this ID. The annual renewal process is for registrations.



Will my entity data change?



Answer

No. We are assigning a Unique Entity ID in addition to the DUNS. We are not changing any entity data with this transition.

All other data fields, e.g., purpose of registration, type of entity, CAGE, NCAGE, TIN, POC, will all remain until an authorized users updates in SAM.gov per the normal update process.



How do I use my DUNS+4 after April?



Answer

The Unique Entity ID is a one-to-one transition with the DUNS. The +4 was an electronic funds transfer (EFT) indicator used within the entity record. The EFT data elements and field are not changing, and are separate from the Unique Entity ID field.

If you have a current requirement to use the DUNS+4, please check with your connecting agency for Unique Entity ID and EFT data after April 4th.



How do I update my entity's legal name or address after April 4th?



Answer

If you have an entity in any draft or pending status, you can select to “Validate Entity,” which will allow you to correct and confirm these details.

If you have an entity with a Unique Entity ID assigned, or have an active or inactive registration, you can select “Update” which will allow the entity to correct and confirm these details.

If you do not see the “Validate Entity” option, simply select “Update” and then “Registration,” which will allow you to correct and confirm your information.

Where Do I Get Help after April?



NEW [Learn More](#)

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government

[Get Started](#)

[Renew Entity](#)



[Check Registration Status](#)

We will continue to update our SAM.gov help pages for all the latest information around the Unique Entity ID transition and assignment.



[Sign In](#)

[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

DUNS to Unique Entity ID (SAM) Transition

This page contains resources to help you through the transition from DUNS Number to Unique Entity ID (SAM). Sometimes you may see UEI used as an abbreviation of Unique Entity ID. On this page, you can:

- Learn about how this transition affects you, based on the work you do in SAM.gov
- Explore general information about the UEI and this change
- Get started with requesting a UEI, if you don't have one yet

What you need to know about the Unique Entity ID (SAM)

In this section, you can select a topic to view resources related to that topic.

How am I affected?

- [I manage an entity.](#)
- [I am a subcontractor.](#)

How am I affected?

- [Walk through what I should do to prepare, based on what I do in SAM.gov \(interactive PDF\).](#)
- [What can I do today to prepare?](#)

NEW

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government

[Get Started](#)

Registering your entity versus requesting a Unique Entity ID





Federal Service Desk

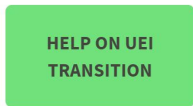
This site is for people who make, receive, and manage federal awards. It provides support for government-wide systems required by federal policy.

Need help? Get an answer fast!

Easily find all you need to know about SAM.gov, FPDS.gov, eSRS.gov, and FSRG.gov.

Search Here for Help (User Guides, FAQs, Videos, Definitions)

Search



We will also continue to update our FSD help pages for all the latest information around the Unique Entity ID transition and assignment impacting any IAE system.

Home > All Knowledge Bases > Entity Registration > Frequently Asked Questions > Help For the Transition from UEI (DUNS) to UEI (SAM)

Search

All Systems (FAQs)

- Entity Registration
- Contract Opportunities
- SAM.gov Data Services
- Workspace
- Federal Hierarchy
- Fraud
- Entity Reporting
- Wage Determinations
- SAM.gov Site Information
- Login.gov
- FOIA Requests

Help For the Transition from UEI (DUNS) to UEI (SAM) KB0046482



30d ago

Here is a list of resources to help you through the transition from UEI(DUNS) to UEI(SAM), based on the work you do in SAM.gov. You can also find general information about the transition itself in the sections below.

How does the Unique Entity Identifier (UEI) transition impact me?

- [Walk through what you should do to prepare, based on what you do in SAM.gov \(interactive PDF\).](#)
- [What can I do today to prepare for the UEI \(DUNS\) to UEI \(SAM\) transition?](#)

FAQs and resources based on what you do in SAM.gov:

I manage an entity:

- [Where is my UEI \(SAM\)?](#)
- [How do I get a UEI \(SAM\)?](#)



Getting Help with Unique Entity ID After April 2022

Starting in April 2022, you will no longer use the DUNS Number to get a Unique Entity ID or to register. You will no longer need to go to Dun & Bradstreet if you need help validating your entity.

Instead, there will be a **“Create Incident”** button where, if you need help getting your Unique Entity ID (e.g. the system can’t find a entity match), the system can create a help ticket with your information and assign an FSD ticket number. You will then receive the link to your ticket information.

1 Enter Entity Information 2 Validate Information 3 Request Unique Entity ID 4 Receive Unique Entity ID

Enter Entity Information

All the following information will be used to validate your entity, unless marked as optional.

No Match

We were unable to find a match for the information you entered. Please check your information and try again. If you are unable to find a match, select **Create Incident** to contact the Federal Service Desk (FSD).

Create Incident

Legal Business Name

If you are acting on behalf of a limited partnership, LLC, or corporation, your legal business name is the name you registered with your state filing office.

Tardegrade Floral Associates, LLC

Getting Help with Your Entity Hierarchy After April 2022

Starting on April 4, 2022, if you have a question about your entity's hierarchy as seen in your SAM.gov workspace, you will contact the Federal Service Desk (FSD) to get clarification or make a correction.

The screenshot shows a four-step process flow: 1. Enter Entity Information (highlighted), 2. Validate Information, 3. Request Unique Entity ID, and 4. Receive Unique Entity ID. Below the flow is the 'Enter Entity Information' section, which includes a note that all information will be used for validation unless marked as optional. A 'No Match' error message is displayed, stating that no match was found for the entered information and advising the user to check their information or select 'Create Incident' to contact the FSD. A 'Create Incident' button is highlighted with a red dashed border. Below the error message is a 'Legal Business Name' section with a text input field containing 'Tardegrade Floral Associates, LLC'.

1 Enter Entity Information 2 Validate Information 3 Request Unique Entity ID 4 Receive Unique Entity ID

Enter Entity Information

All the following information will be used to validate your entity, unless marked as optional.

No Match

We were unable to find a match for the information you entered. Please check your information and try again. If you are unable to find a match, select **Create Incident** to contact the Federal Service Desk (FSD).

Legal Business Name

If you are acting on behalf of a limited partnership, LLC, or corporation, your legal business name is the name you registered with your state filing office.

Tardegrade Floral Associates, LLC

Changing your name and address after April 2022

Starting in April 2022, you will no longer go to Dun & Bradstreet if you need to make a change.

Instead, you will begin an entity registration update in SAM.gov. There will be a **“Create Incident”** button where, if your entity name or address on record do not match your new information, the system can create a help ticket with your information and assign an FSD ticket number. You will then receive the link to your ticket information.

The screenshot shows a four-step process for entity registration. Step 1, 'Enter Entity Information', is the active step. Below the progress bar, the text reads: 'All the following information will be used to validate your entity, unless marked as optional.' A message box titled 'No Match' with an information icon states: 'We were unable to find a match for the information you entered. Please check your information and try again. If you are unable to find a match, select **Create Incident** to contact the Federal Service Desk (FSD).' A 'Create Incident' button is visible in the message box. Below this, the 'Legal Business Name' section is shown with a text input field containing 'Tardegrade Floral Associates, LLC'.

1 Enter Entity Information 2 Validate Information 3 Request Unique Entity ID 4 Receive Unique Entity ID

Enter Entity Information

All the following information will be used to validate your entity, unless marked as optional.

No Match

We were unable to find a match for the information you entered. Please check your information and try again. If you are unable to find a match, select **Create Incident** to contact the Federal Service Desk (FSD).

Create Incident

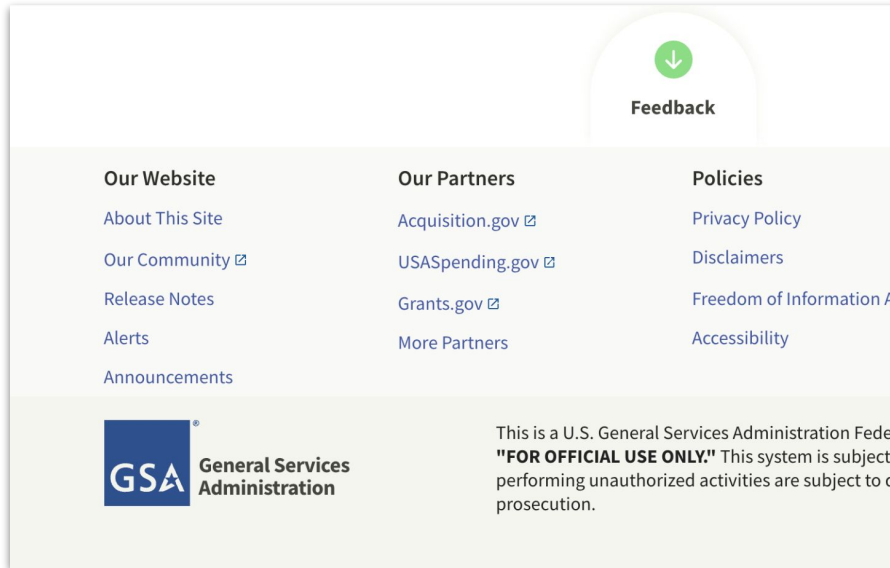
Legal Business Name

If you are acting on behalf of a limited partnership, LLC, or corporation, your legal business name is the name you registered with your state filing office.

Tardegrade Floral Associates, LLC

We Want Your Feedback!

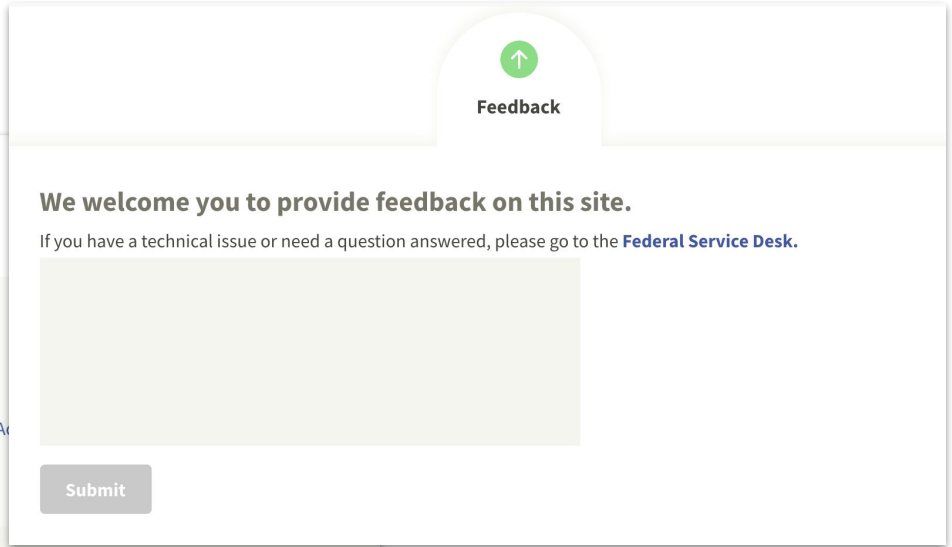
Our feedback tool is on the footer of all pages on SAM.gov



The screenshot shows the footer of the SAM.gov website. At the top center, there is a green circular icon with a white downward-pointing arrow, labeled "Feedback". Below this icon is a navigation menu with three columns of links:

Our Website	Our Partners	Policies
About This Site	Acquisition.gov	Privacy Policy
Our Community	USASpending.gov	Disclaimers
Release Notes	Grants.gov	Freedom of Information Act
Alerts	More Partners	Accessibility
Announcements		

At the bottom left is the GSA logo (General Services Administration). At the bottom right is a disclaimer: "This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY!"** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution."



The screenshot shows the feedback form. At the top center, there is a green circular icon with a white upward-pointing arrow, labeled "Feedback". Below this icon is the text: "We welcome you to provide feedback on this site." followed by "If you have a technical issue or need a question answered, please go to the [Federal Service Desk](#)." Below the text is a large, empty text input field. At the bottom center is a grey "Submit" button.





The Integrated Award Environment

See latest on how GSA is preparing for the federal transition at:
[GSA.gov/EntityID](https://www.gsa.gov/EntityID)

Join us on Interact for the latest updates:
interact.gsa.gov/group/integrated-award-environment-iae-industry-community

Join the Technical Interface Community by emailing
IAE_Admin@gsa.gov

Questions?

Thank you!

